



Education Center
3811 North 44th Street
Phoenix, Arizona 85018-5420

Telephone: 480-484-6177
FAX: 480-484-6287
Web site: www.susd.org

VOLUNTEER AND/OR PARENT CHAPERONE APPLICATION

PARENT VOLUNTEER COMMUNITY VOLUNTEER CHAPERONE (CHECK ONE)

Specify School _____

Last Name First Name Middle Initial

Address City State Zip Code

E-mail Address Message Phone

Have you previously been employed by Scottsdale Schools? Yes _____ No _____
If so, indicate dates, location and position _____

Have you previously volunteered for Scottsdale Schools? Yes _____ No _____
If so, indicate dates, location and position _____

Volunteers Only:
Organization/Program Sponsor _____
Area(s) of Interest: _____

PLEASE READ CAREFULLY AND SIGN BELOW

(You must read and sign this section in order to serve as a volunteer and/or parent chaperone)

I certify that the information presented in this application is true, accurate and complete. I authorize the investigation of all statements contained in this application. I understand that misrepresentation, falsification or omission of pertinent facts will cause forfeiture on my part of all eligibility to serve as a volunteer and/or parent chaperone.

Signature _____ Date _____

Because of the tremendous responsibility Scottsdale Unified School District has to its school children and community, the following information is needed from all applications regarding convictions.* A record of conviction does not prohibit volunteer and/or parent chaperone status. However, failure to complete this form accurately may mean disqualification from consideration for volunteer and/or parent chaperone status. Carefully read and answer the following question.

Have you ever been convicted* of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer "Yes" even if the matter was later dismissed, deferred, vacated or expunged. If you answer "Yes" you must provide dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

*Conviction means the final judgment on a verdict or finding of guilty, a plea of guilty, or a plea of nolo contendere, in any state or federal court of competent jurisdiction in a criminal case, regardless of whether an appeal is pending or could be taken. Conviction does not include a final judgment which has been expunged by pardon, reversed, set aside or otherwise rendered invalid.

§ ARS 13.604.01 requires applicants to give notice of any conviction for dangerous crimes against children. These crimes are defined as second degree murder, aggravated assault, sexual assault, molestation of a child, sexual conduct with a minor, commercial exploitation of a minor, sexual exploitation of a minor, child abuse, kidnapping and sexual abuse.

If any of the questions above are answered "Yes" please fill in the information below.

CONVICTION INFORMATION:

Dates: _____ Name of Court _____

City/State _____

Charge: _____

Disposition: _____

Social Security Number

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Date of Birth - used for identification purposes only

MONTH		DATE		YEAR					

First Name	Middle Name	Last Name
Other Names Used (maiden name, AKA names, etc.)		

Current Residential Address		
City	State	Zip Code

List each CITY, STATE and ZIP CODE (if known) where you have lived during the past seven years:

City	State	Zip Code	From Date	To Date	
					[]
					[]
					[]
					[]
					[]

Driver's License Number	State of Issue
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**COMBINED DISCLOSURE NOTICE AND AUTHORIZATION
REGARDING INVESTINGATIVE CONSUMER REPORTS**

I understand that as a condition of my consideration for volunteer and/or parent chaperone status or as a condition of my continued volunteer status, SCOTTSDALE UNIFIED SCHOOL DISTRICT #48 (“the company”) may obtain an investigative report that includes, but is not limited to: social security number verification and criminal and civil court records and/or any other public records.

I hereby authorize and consent to the company and/or its designated agent, Universal Background Screening, to procure such a report. I understand that pursuant to the Federal Fair Credit Reporting Act, SCOTTSDALE UNIFIED SCHOOL DISTRICT #48 will provide me with a copy of any such report if the information contained in such report is in any way to be used in making an adverse decision regarding my volunteer and/or parent chaperone status. I further understand that such report will be made available to me prior to any such adverse decision being made, along with the name and address of the reporting agency that produced the report.

Signature

Date

Printed Name

Social Security Number



**SCOTTSDALE UNIFIED SCHOOL DISTRICT
VOLUNTEER EMPLOYEES
CONFIDENTIALITY AGREEMENT**

Thank you for volunteering your time to help our District! Like teachers and other District staff, you are also obligated to comply with the requirements of the Family Educational Rights and Privacy Act (FERPA) which mandates that student information be kept confidential.

If your position requires the use of or access to any student information (e.g. medical information, school files, grades, pictures, conversations with the student, etc.) in order to carry out your duties, you are NOT to disclose the information without prior parent/guardian consent and prior approval by the school administration. Exceptions may be made by the school principal for school officials with a legitimate reason to access the information, and in health and safety emergencies. If you feel that the student has been the victim of physical or sexual abuse or physical neglect (by anyone, including other students), please follow the appropriate child abuse reporting guidelines. If you have any questions concerning those guidelines, please contact a school administrator.

By signing below, you are verifying that you will maintain the confidentiality of student records and information and that you have reviewed the District's training concerning the Family Educational Rights and Privacy Act.

(Signature)

(Print Name)

(Date)